

PTO BOARD MEETING MINUTES

Springdale Park Elementary School

6:30 p.m. EDT

Monday, August 15, 2011

Rosebud Restaurant

1. Welcome and old business
 - Attendance: Nicole Foerschler, Morna Gailor, Heather Hallett, Aleta Mills-Stubin, Liam Pelot, Maria Rein, Cameron Stoeckel, Jenna Mobley (teacher), Yolanda Brown (Principal), Karine Stephens.
 - Introduce Nicole Foerschler as new Board Member
2. Lice Presentation – Laura Seef and Christy Holmes
 - There is a local business that offers natural products for lice treatment. The company would like to present to the faculty as well as the parents and kids. The products would then be available for purchase if desired. In addition to lice treatment, the company offers a preventive spray. Jenna Mobley will present this information to the Wellness Committee at their meeting on Monday.
3. Report of Principal Brown/Administration
 - Report from Ms. Brown on staffing resources/ratios –
 - APS had projected 502 students for Springdale Park. As of today we have 539. APS “under projected” in every grade except Kindergarten.
 - An additional first grade class was added last week and another third grade class was added today. This new classroom will be in the Science Lab.
 - Current average numbers per class are: K – 20 (below state ratio of 23), 1st – 22 (below state ratio of 25), 2nd – 25 (= state ratio of 25), 3rd – 21 (below state ratio of 25), 4th – 27 (below state ratio of 30), 5th – 32 (above state ratio of 30).
 - 5th grade is still over the state ratio of 1:30. Dr. Bockman has indicated that we need to wait for the 20th day of school to determine whether we will qualify for another teacher. We have one more classroom available on the 3rd floor that can be used for 5th grade if we are allocated another teacher.
 - A parent committee to address staffing loses and student/teacher ratios will meet on Wednesday. Liam will request a report from this committee on Thursday. He and Deborah will draft a follow up letter to Mr. Davis and Dr. Bockman this weekend.
 - EIP Teachers – schools are funded for these teachers based on CRCT scores. Based on our CRCT scores, we are no longer funded for these positions. Our former EIP teachers are now classroom teachers. As a result, each classroom teacher will have to focus more on differentiated

instruction, but we no longer have a level 2 intervention for students that need additional support.

- New parking and play area – we will alternate recess between new play area and current play area to extend the life of the sod
- After School Clubs –Ms. Blackwell is still in the process of approving clubs. Student flyers should come out this week.
- Lockers - Currently do not have enough lockers for all of the 5th graders. Ms. Brown will send a funding request tomorrow to Nicole.

4. Report of Teachers/Ms. Mobley

- Teachers are thrilled about receiving the gift cards, the teacher's lounge improvement (Morna will confirm who initiated these much appreciated improvements so that we can thank them and potentially reimburse them), and the free t-shirts for joining the PTO. Jenna is managing the process for teacher's joining the PTO and ordering their preferred t-shirt.

5. Presidents items

- Report on First Week of School
 - What went Well: Parking lot greeters, kids are happy
 - Issues: Class sizes, bus departures from school at the end of the day are later than last year (Kindergarten bus riders are now the first dismissal instead of Kindergarten carpool)
- Established parent committee to address concerns about staffing issues and other budgetary consequences. First meeting will be on Wednesday. Nicole will attend the meeting on behalf of the PTO.
- Post mortem on Sneak Peek
 - Issues: Transportation table has long lines – recommend expanding space
- Planning for Back to School Night – 8/30
 - Spirit Gear – Morna will ask Cindy Hallman to be co-chair with Judi. Morna will coordinate staffing the table at Back to School Night
 - Bag Tags/Transportation – We need more tags. Nicole will do some research to find a potential new local vendor. – may or may not need this table at Back to School night.
 - PTO Table - Kathy Fazenbaker will continue recruiting membership
 - 5th Grade Sparket – Cameron will ensure Ms. Stephens will have a table available.
 - King of Pops – Liam will try to arrange this with Steven
 - Wellness Table
- Question on structure of technology committee – Deborah, Liam, and Nicole will meet with Ms. Brown regarding the committee and prospective volunteers.

- Decorating committee – Bulletin Board will be changed to Graphic Communications. Aleta will recruit volunteers through Spark-e
- Ms. Brown will disseminate information to the Board regarding potential funding for the SAM position, which is being eliminated by APS.
- Flyers – Fundraising committee is planning to use back pack flyers to a greater extent this year. Individual event committee chairs will determine need for flyers.
- Event calendar - we need to make sure fundraising/community building/school/ other events don't overlap – Ida will continue to manage the calendar.
- Visit by Superintendent to SPARK – Mr. Davis will be making a visit to Spark during an upcoming school day. Ms. Brown may not know the date/time in advance.

6. Pending Items/Intra-Meeting Items Voted On

- Report on items approved:
 - Materials for playground – Liam and Deborah approved up to \$200 for sod for playground.
 - T-Shirts to teachers who join the PTO – Presidents approved teacher request (under \$250 limit) on Aug. 1. A motion was made to also approve t-shirts for staff that join the PTO. This was circulated between meetings and was approved via e-mail on 8/5/11.
 - Ms. Collins' request for entry into Botanical Gardens Contest approved in May - Entry fee was approved in May minutes.
- Director and President/Director spending cumulative approval limits (w/o full board vote) – July minutes state President with Director can approve individual \$250 requests. New proposal for an intra-meeting limit of \$400. Motion, seconded, approved.

7. Committee Updates

- Treasury
 - Spirit Gear has already made a profit with inventory remaining
 - 290 PTO memberships so far. Memberships plus donations approximately \$2,800
 - Heather is funding Ms. Collins pre-approved requests
- Fundraising
 - Innisbrook Wraps – starting this week. Info coming in homework folders. Ms. Stephens will provide Maria a list of class lists with students.
 - ArtTome Event - This will happen again as an Art Department fundraiser.

- Fundraising initiatives - Maria would like to be able to communicate to parents the big areas the PTO would like to fund with fundraising. Need to determine our priorities.
- Many others fundraisers planned with details to follow: Book fair, Spark After Dark, Whole Foods donations, Birthday book club, Fun Run/Boosterthon event
- Student and Community Enrichment
 - Family Science Night is scheduled for 9/22. Graham Balch will head this up (former Grady teacher, upcoming Spark parent)
 - Spring/Fall get-togethers - Lynne Kushner and Celeste Smith are working to do the Fashion Show again
 - Wellness Fair is proposed for Sept. 16th – Suggestion was raised to combine this with Family Science Night
- Operations/Technology
 - Bus process has been the focus
 - Lockers and the Technology Committee will be upcoming focuses
 - Playground committee requested \$450 for two Tetherball sets and the other required equipment. Motion, Seconded, Approved.
- Fifth Grade Committee
 - Karen Woodward is Chair. Have committee chairs for 11/12 areas
 - Planning many of the same activities as last year
 - 5th grade (only) movie night – have requested Fri. 9/23 or Fri. 9/9 as potential dates.
 - 5th grade would like to request \$500 in the PTO budget. The PTO sponsored the Basketball Tournament last year for \$300. The \$500 would be used if needed to cover any 5th grade trip scholarship requests, to fund chaperones as needed, and to ensure that the 5th grade class of 2013 starts the year with funding. Motion, Seconded. Approved.
 - Fall Festival – Ms. Stephens confirmed that Oct. 14 has been approved for a school-wide festival sponsored by the 5th grade.
- Calendar
 - All committee chairs should send dates to Aleta as soon as they get them
 - Ida put the General Meeting Dates from our May meeting on the school calendar: 1) Back to School Night, 2) Thursday, Oct 27 (Family night of book fair), 3) Friday, January 27 at 8:30 AM (with Tea Time), 4) Friday, April 27 (to coincide with Family Fun Night). Cameron needs to provide sign in sheets for the general meetings this year.